



EUROPEAN UNION
DELEGATION TO THAILAND
Trade and Economic Section

Procedures for the import authorisation of samples of animal products into Thailand

This guidance document does not constitute a legally binding act and is of an explanatory and subsidiary nature. It is intended as a practical instrument to assist Member States Embassies and the economic operators in facilitating the compliant import of samples.

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Trade and Economic Section

*Samples DLD***Procedures for the import authorization of samples of animal products into Thailand for trade fairs and exhibitions**

Responsible agency: Division of Veterinary Inspection and Quarantine, Department of Livestock Development (DLD), Ministry of Agriculture and Cooperatives.

Scope of products: animal products (uncooked), genetic materials of animal origin, animal feed, processed animal protein (PAPs), some cooked products¹ (i.e. sausages, Chinese sausage, sour pork sausages, salami, ham, bacon, smoked animal products, pickled animal products, cured animal products, burgers, honey, honeycomb, royal jelly, salted eggs and preserved eggs) (HS 01, 02, 04, 05 and 1601, 1602).

Quantity limit: no quantity limit but should be in a reasonable amount for a trade fair.

Contact: aqi3@dld.go.th

	Description	est. duration	Fee
Temporary import authorization procedure			
1. <i>A Member State embassy</i> or the National Veterinary Office of the country of origin of the sample product submits a request letter to the <i>DG of DLD</i> applying for the temporary import of certain animal origin products into Thailand for trade fairs and exhibitions. The letter (free format) should be transmitted to: dg@dld.go.th and cc. inter_europe@dld.go.th	The letter should include: - Name of importer - Name of exporter (as declared in the customs declaration form, bill of lading or health certificate) - Purpose of the export - Details of products (trade name, type of products, HS Code, manufacturer's name and address, imported amount) - Details of trade fairs and exhibitions (name, duration, type of trade fairs, and venue of the fairs) - Mode of import transportation and date of arrival - Contact person (name, tel. number, email)	At least 1 month and 7 days before the trade fair	No
2. The DLD considers the request and gives the authorisation by responding to the sender of the request letter (either the MS embassy or the National Veterinary Office).		Within 1 month after receiving the request.	
Pre-import procedure			
3. <i>The importer</i> submits to an <i>International Animal quarantine station (AQS)</i> at the arrival port of entry ² : (1) an application request (<i>Form RI/1</i>), (2) a request for a temporary import authorization, and (3) relevant documents to import samples of animal products into Thailand.	Relevant documents: - A copy of ID card of the importer or representative of the importer.	at least 7 days prior to an importation	THB 10 Cash only
4. The <i>AQS</i> examines animal disease status of the country of origin and issues a <i>notification of importation of animal</i>	The import requirements are based on the disease status of the country of origin.	1 day	

¹ Some products are also subject to an authorisation from the FDA (i.e. sausages, cured ham, honey).

² There is a list of designated points of entry ('POE') for animal and animal products. The importer should indicate the selected POE in the Form RI/1, so that the AQS can prepare for the inspection.

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	Description	est. duration	Fee
	<i>products</i> laying down <i>import requirements</i> which will be included in Part B of the Health Certificate		
5.	<i>The importer</i> submits a <i>notification of importation of animal products</i> received from the AQS to a veterinary authority of the National Veterinary Office of the exporting country in order to prepare, inspect, test, and certify animal and animal based products in compliance with <i>the import requirements</i> laid down by the AQS	A health certificate issued by the veterinary of the exporting country (in EN only).	
6.	<i>The importer/shipping company</i> notifies to the AQS, via National Single Window (NSW), the <i>exact arrival date, airline, flight, vessel no. of the imported animals and animal origin products</i> and submits the Health Certificate, duly issued by the National Veterinary Office of the exporting country, to the AQS in advance of the general inspection of the imported animal products on arrival.	Please note that in case the arrival date changes afterwards, the importer/shipping company should immediately inform AQS.	at least 3 days prior to import .
Procedures on the import day			
7.	<i>The AQS</i> issues a <i>temporary import license (Form R 6)</i> shortly after the importation for customs clearance formalities.	Form R 6 is for a temporary movement of animal products for customs formalities	Within 1 day
8.	<i>The AQS</i> conducts <i>document checks</i> to ensure consistency with information provided in the <i>notification of import of animal products</i> , Form R 6, the <i>Health Certificate</i> and other <i>relevant documents</i> (i.e. invoice, packing list, airway bill/bill of lading etc.)		Within 1 day
9.	<i>The importer</i> pays an <i>import fee</i>	For all animal products (in accordance with the Ministerial Regulation of the Ministry of Agriculture and Cooperatives regarding fees in accordance with the Animal Epidemics Act 2015)	THB 7/kg
10.	<i>The AQS</i> issues the ultimate <i>import license (Form R 7)</i> , in order to release the animal products, pending customs clearance.		Within 1 day
11.	Customs clearance	Please see a separate note on the customs clearance procedure.	